



FTA 27<sup>th</sup> Annual Engineers' Meeting 2011 ■ Washington, DC



# 27<sup>th</sup> Annual Engineer's Meeting PMOC Breakout Discussions

A Summary By

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27<sup>th</sup> Annual Engineers' Meeting

## Topics of Discussion

- PMOC Concerns
  - Previously Identified in June 30, 2010 Letter
  - Recent Issues
- Technical Aspects of the Program
  - Update of OPs
  - Proposed OPs



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### PMOC Concerns

- PMOC letter to Matt Welbes dated June 30, 2010 outlined following key concerns:
  - CLINs, Task Orders, Work Orders
    - FTA is open to suggestions for streamlining for next procurement
  - Staff Change (44 disciplines) and Maximum Labor Rates
    - FTA will look into reducing and focusing the disciplines for the next procurement. FTA is making improvements in turnaround time.
  - Task Order Negotiations
    - FTA expects PMOC to estimate the job based on scope given and within FTA's desired target range of hours
  - Overall Administrative Burdens
    - Same as above



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### PMOC Concerns

- PMOC discussions on June 1, 2011 outlined following:
  - Clarification on CO's Extent of Authority vs. COTR regarding personnel qualifications
    - CO is ultimate authority per contract
    - COTR provides technical reviews
  - Can Contractor invoice remainder of Fixed Fee when Task Order is closed?
    - No – Contractor remedy is to submit a claim per contract provisions
  - How can we create more consistency for invoice approvals among TOMs?
    - COTR will send email to regions

## PMOC Concerns

- What is the process for elevating issues?
  - Read the Contract
  - First try to meet with CO and COTR face to face
  - Letter to CO for non-monetary issues; or
  - Claim for monetary issues
  - If the Contractor disagrees with the decision:
    - Resolution through court action
    - Use of Alternate Dispute Resolution/Mediation
  - FTA will not retaliate against contractor's pursuing their right under the contract provisions
- PMOC travel time
  - Per section G of the Contract to the extent approved by TOM

## Operating Procedures

- FTA provided a priority list for updating OPs
- Discussed updates to OPs (in order of priority)
- Discussed proposed new OPs



## Operating Procedures

- OP 25 – Recurring Oversight and Related Reports
  - Clarification needed for Mini vs. Comprehensive
  - Consistent use of Trip Reports
  - Must continue to be flexible – one size does not fit all
- OP 33 – Capital Cost Estimate Review
  - Levels of review should be refined
  - Alternative Delivery Methods
  - Relationship between WBS and SCC
  - Experience of Grantee Estimator is key



## Operating Procedures

- OP 34 – Project Schedule Review
  - Levels of review should be refined
  - Structure of Schedule Contingency
  - Translating MPS to SCC Workbook Schedule
  - Review of Schedule Management Plan
- OP 20 – Project Management Plan Review
  - Refine coordination with OP 21
- OP 21 – Grantee Technical Capacity and Capability Review
  - Does not adequately address multiple delivery methods



## Operating Procedures

- Proposed new Ops
  - LONP
  - More detail for OP 61 – ARRA
  - Alternative Delivery Methodologies



## Recommendations

- PMOC/FTA to conduct a professionally facilitated Partnering Sessions to make improvements to the program with the following suggested participants:
  - Up to five PMOC Firm Principals representing the PMOC
  - Associate Administrators for Program Management and Administration
  - CO, COTRs, and representatives from the Regions
- PMOC to dialog and have face-to-face meeting with CO and COTR to resolve issues
- FTA to review list of volunteered firms and assign OP updates